# **REQUIRED DOCUMENTS**

Program participants will be requested to provide the following documentation:

- Photo ID for all adults in the household
- Social Security cards and Birth Certificates for all household members
- Proof of income (most recent 4-6 weeks of paystubs for those employed, award letters for SSI/SSDI, CASH Assistance, unemployment (if receiving), child support order and payment history, zero income statement, etc.)
- Proof of any Public Assistance received (food stamps, Medicaid, childcare voucher, WIC)
- Proof of homelessness (RRH)
- Written notice to vacate (HP)
- Lease (current for HP and new lease for RRH)
- Ledger from landlord showing total amount and months owed (HP)
- Most recent utility bill if seeking assistance with utilities in addition to rent

Case managers
may determine
that additional
documentation
is needed.

600 Cincinnati Ave. Lebanon, OH 45036

Phone: 513.934.5250

Fax: 513.934.5261

www.familypromisewarren.org



# HOMELESS CRISIS RESPONSE PROGRAM





## WHAT IS HCRP

The goal of the Homeless Crisis Response Program (HCRP) is to prevent individuals, couples, and families from experiencing homelessness and, when homelessness has already occurred, rapidly move individuals, couples, and families from emergency shelter into permanent housing. HCRP is divided into two components: Homeless Prevention and Rapid Re-Housing. The FPWC-HCRP program assists Warren County individuals, couples, and families where the head of household is 18 years of age or older. If you are living outside of Warren County and need HCRP assistance we will connect you to the appropriate agency in your County.

### **SERVICES PROVIDED**

Our HCRP Case Managers provide case management services to eligible households to help them in identifying housing, financial assistance, and supportive service needs. Our Case Managers work with program participants to develop a housing stability plan that is tailored to household needs and assists with implementing their housing stability plan Program participants must meet with their case manager at least monthly to remain eligible for assistance.

## **HOMELESS PREVENTION**

Homeless Prevention (HP) is a short-term intervention to prevent individuals, couples, and families who are at greatest risk of homelessness from becoming literally homeless by providing financial assistance to stay in their housing unit. HP can assist with up to six months of past due rent to eligible households. HP can also assist with up to six months of past due utilities if providing rental assistance. Further rental assistance is tailored to household needs identified in the program participants housing stability plan.

#### BASIC ELIGIBILITY:

- Have a written notice of eviction from current landlord
- Have annual income at or below 30% Area Median Income (AMI)
- Monthly rent amount at or below HUDs Fair Market Rent (FMR) numbers (this is determined by staff)
- Lack sufficient resources or support networks to prevent literal homelessness
- Fleeing/Attempting to flee Domestic Violence

Those looking for assistance with rent to prevent homelessness should contact us to determine full eligibility.



## RAPID RE-HOUSING

Rapid Re-Housing (RRH) is a shortterm intervention to help homeless individuals, couples, and families exit homelessness as quickly as possible to permanent housing and achieve stability in housing by providing financial move-in assistance. RRH can assist with deposit and first months rent to eligible households on units where the monthly rent amount is at or below HUDs Fair Market Rent (FMR) numbers. RRH can also assist with up to six months of past due utilities and utility deposits if providing rental assistance. Further rental assistance is tailored to household needs identified in the program participants housing stability plan.

#### **BASIC ELIGIBILITY:**

- Staying in an emergency shelter
- Sleeping in an unsheltered location or place not meant for human habitation
- Staying in a hotel/motel paid for by a Federal, State, or Local government program or charitable organization

Those looking for assistance with deposit and first months rent to exit homelessness should contact us to determine full eligibility.